

**BOARD OF EDUCATION**

Portland Public Schools  
**REGULAR MEETING**  
March 21, 2017

**Board Auditorium**

Blanchard Education Service Center  
501 N. Dixon Street  
Portland, Oregon 97227

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**Note:** Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the meeting. No additional speakers will be accepted after the sign-in sheet is removed, but testifiers are welcome to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All those testifying must abide by the Board's Rules of Conduct for Board meetings.

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that issue. Public comment on all other matters will be heard during the "Public Comment" time.

*This meeting may be taped and televised by the media.*

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**AGENDA**

- |     |  |         |
|-----|--|---------|
| 1.  | <b><u>STUDENT RECOGNITION:</u></b>   | 6:00 pm |
|     | <ul style="list-style-type: none"><li>• Zion Fadel</li><li>• Jefferson Basketball Team</li></ul> |         |
| 2.  | <b><u>RECOGNITION: CLEVELAND HIGH SCHOOL CUSTODIANS</u></b>                                      | 6:10 pm |
| 3.  | <b><u>STUDENT TESTIMONY</u></b>  | 6:20 pm |
| 4.  | <b><u>PUBLIC COMMENT</u></b>   | 6:35 pm |
| 5.  | <b><u>STUDENT REPRESENTATIVE'S REPORT</u></b>  | 6:55 pm |
| 6.  | <b><u>SUPERINTENDENT'S REPORT</u></b>  | 7:00 pm |
| 7.  | <b><u>PRESENTATION: ALL HANDS RAISED</u></b>   | 7:15 pm |
| 8.  | <b><u>BUDGET AMENDMENT NO. 2 TO 2016-17 BUDGET</u></b> – action item                             | 7:35 pm |
| 9.  | <b><u>PRESENTATION: CAPITAL BUDGET</u></b>   | 8:00 pm |
| 10. | <b><u>BUSINESS AGENDA</u></b>  | 8:45 pm |
| 11. | <b><u>ADJOURN</u></b>  | 9:00 pm |

**Portland Public Schools Nondiscrimination Statement**

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. The District is committed to equal opportunity and nondiscrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service.



**Board Meeting Date:** March 21, 2017

**Executive Committee Lead:**  
Ryan Dutcher, Interim Chief Financial Officer

**Department:** Finance

**Presenter/Staff Leads:**  
Ryan Dutcher, Interim Chief Financial Officer  
Lori Baker, Deputy Chief Financial Officer

**SUBJECT: Amendment No. 2 to the 2016/17 Budget**

### **SUMMARY**

**This second amendment to the 2016/17 Budget revises beginning fund balances to reflect the FY 2015/16 audited and approved financial statements of the District, makes corrections for technical errors that occurred during budget development, adjusts program allocation for funds to more accurately reflect intended expenditures, adjusts appropriation levels as needed, and adjusts revenues and resources for known or expected significant changes.**

### **BACKGROUND**

On June 21, 2016 the Board of Education (“Board”), by way of Resolution No. 5290, voted to adopt an annual budget for the Fiscal Year 2016/17 as required under Local Budget Law.

On July 25, 2016 by way of resolution No. 5314, the Board voted to authorize entering into a purchase agreement for sale of \$4 million in Qualified Zone Academy Bonds (“QZABs”).

On September 6, 2016 by way of resolution No. 5330, the Board voted to authorize the issuance of a principal amount of revenue bonds sufficient to provide net proceeds of up to \$5 million for immediate environmental health and safety issues and assessments.

On September 27, 2016 by way of resolution No. 5338, the Board voted to authorize the issuance of a principal amount of revenue bonds sufficient to provide net proceeds of up to \$10 million for architectural engineering pre-design diligence and health and safety.

On December 13, 2016 by way of resolution No. 5374, the Board voted to authorize Amendment No. 1 to the annual budget. The first amendment to the annual budget for the Fiscal Year 2016/17 included the following major components:

1. Updated the budget to reflect a final total of \$4 million in QZAB proceeds and expenditures, rather than the \$5.5 million projected with the 2016/17 Adopted budget.
2. Updated the budget to incorporate both the \$5 million and \$10 million in borrowing proceeds and the related expenditures.
3. Reflected the above activities in the fund previously established to manage multiple Full Faith and Credit borrowings: Fund 420 - Full Faith and Credit Funds (established

**Reviewed and Approved by  
Executive Committee Lead**

February 28, 2011 by way of Resolution No. 4416). This use of a series of “subfunds” under Fund 420 enables specifically authorized projects to be managed with effective financial control and transparency.

4. Reflected debt service on these obligations in the corresponding debt service fund: Fund 320 – Full Faith and Credit Debt Service Fund.

Now, this second amendment to the annual budget for the Fiscal Year 2016/17 includes the following major components:

- Revises beginning fund balances to reflect the FY 2015/16 financial statements of the District approved on December 13, 2016,
- Makes corrections for technical errors that occurred during budget development,
- Adjusts program allocation for funds to more accurately reflect intended expenditures,
- Adjusts appropriation levels as needed, and
- Adjusts revenues and resources for known or expected significant changes.

As we approach year end, consistent with prior practice, fund appropriation levels will be reviewed against expected expenditures to ensure that adequate funds will have been appropriated and allocated accurately by major function (e.g. Instruction, Support). A third amendment is anticipated before year end to address any issues raised during this review.

## **RELATED POLICIES / BOARD GOALS AND PRIORITIES**

Board Policy 8.10.030-AD, “Budget Reallocations – Post Budget Adoption,” establishes the guidelines to ensure consistent and detailed communication on fiscal issues between the Superintendent and the Board.

Oregon Local Budget Law, ORS 294.471, allows budget changes after adoption under prescribed guidelines.

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## **PROCESS / COMMUNITY ENGAGEMENT**

This budget amendment includes changes in expenditures of more than 10% in five funds (Fund 407 – IT System Project Fund, Fund 435 – Energy Efficient Schools Fund, Fund 438 – Facilities Capital Fund, Fund 450 - GO Bonds Fund and Fund 601 – Self-Insurance Fund) and, therefore, requires a public hearing that will be held before the Board takes action on this amendment.

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## **ALIGNMENT WITH EQUITY POLICY IMPLEMENTATION PLAN**

The PPS budget for 2016/17 was developed to be in alignment with the PPS Racial Educational Equity Policy. The Community Budget Review Committee stated in its report to the Board that “This Proposed Budget maintains the District’s investment in underserved populations in accordance with the Racial Educational Equity Policy.” This amendment does not alter this alignment.

## **BUDGET / RESOURCE IMPLICATIONS**

**Notable changes to funds, including those that exceed 10%, are summarized below.**

### **Fund 101 – General Fund**

#### Fund Balance

Beginning fund balance increases by \$12,304,981.

#### Expenditures

Debt Service is increased by \$10,000,000 in this amendment to replace Letter of Credit financing in Fund 424. Technical corrections totaling \$1,757,494 are made, the largest of which was a \$900,000 correction for a data error in which classified represented costs for a subset of licensed substitutes was not tallied.

#### Contingency

As a result of the actions described above there is a corresponding increase to unassigned contingency of \$547,487. Along with a reduction in assigned contingency of \$1.5 million, unassigned contingency increases from 2.38% to 2.73%.

### **Fund 201 – Student Body Activity Fund**

Instruction is increased \$500,000 to reflect increasing activity in the fund.

### **Fund 308 – PERS UAL Debt Service Fund**

Fund balance reduction of \$1,529,267. Reflects debt service transfers for debt service paid in the prior fiscal year.

### **Fund 320 – Full Faith and Credit Debt Service Fund**

Other Sources and Debt Service are reduced by \$100,000 to reflect replacing costs of issuance of letter of credit financing with a transfer from general fund.

### **Fund 407 – IT System Project Fund**

Fund balance increase of \$439,206 is a change of 30%.

### **Fund 435 – Energy Efficient Schools Fund**

Fund balance increase of \$195,835 is a change of 12%.

### **Fund 438 – Facilities Capital Fund**

Fund balance increase of \$2,098,949 is a change of 43%.

**Fund 450 – GO Bonds Fund**

Fund balance reduction of \$27,466,968 reflects more spending taking place in FY15/16 than anticipated at Adopted. This is a change of -10%.

**Fund 601 – Self-Insurance Fund**

Fund balance increase of \$935,485 is a change of 13%.

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**NEXT STEPS / TIMELINE / COMMUNICATION PLAN**

Upon action by the Board, staff will amend the 2016/17 budget accordingly.

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**ATTACHMENTS**

- Resolution included in business agenda



# PPS Facilities Budget Recap

March, 2017



## Presentation Recap

1. Recap of Current Facility Responsibilities
2. Recap of Facility Budget History
3. Current Facilities Operating Environment
4. Recap of Facility Revenue
5. Recap of Planned (non-bond) Capital Budget
6. Future Considerations



## Recap of Current Building Responsibilities

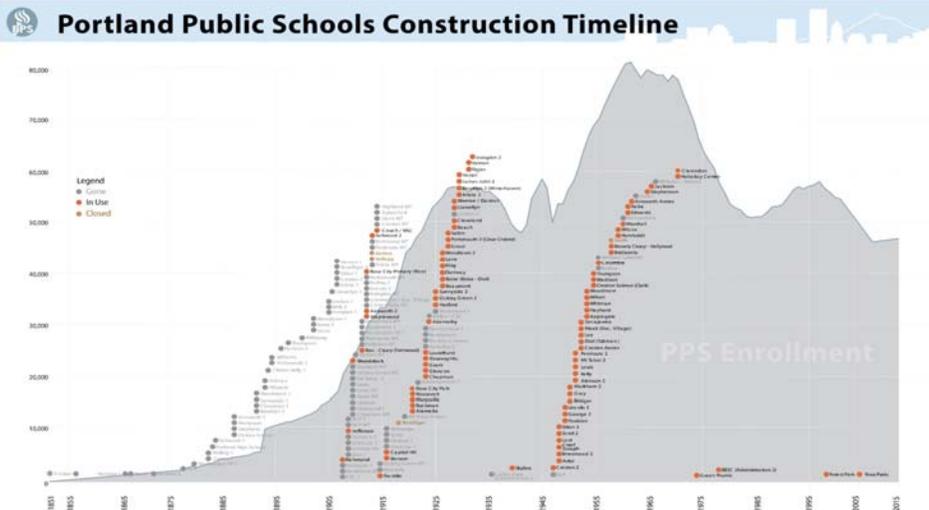
PP Schools and Facilities	
Pre-K	5
Elementary	44
K-8	15
Middle Schools	12
High Schools	10
K-12	1
Alternative Education	5
Administrative	4
Leased	6
Vacant	2
<b>Total</b>	<b>104</b>
<hr/>	
<b>Total Building Floor Area (Square Feet)</b>	<b>12,232,939</b>
<b>Total Site Area (Acres)</b>	<b>693</b>

Note over 100 buildings including 92 operating education sites.



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## Recap of Current Building Responsibilities



More than 80,000 students attended PPS schools in the 1950s, around 35,000 more than today. Declining enrollment and budget shortfalls led to dozens of school reconfigurations, closures and boundary changes in the 2000s. Enrollment has been on the upswing since the mid-2000s, with 5,000 more students expected in the next decade



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## Recap of Current Facility Responsibilities

- Factors that drive facility workload and cost:
  - Myriad of building designs from very small to very large – hard to operate either extreme efficiently. Most also built at time when demographics were very different.
  - Older buildings – average age of 77 years
  - Deferred maintenance over last twenty five years – most buildings in fair to poor condition
  - Very large number of buildings given current size of district.
- End result is significantly higher operations workload and cost per student to maintain

### Comparison

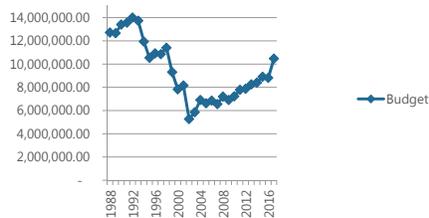
	Square Feet	Enrollment	Feet/Enrollment	GF Cost/Student
PPS	11.8m	45,517	<u>259</u>	<u>\$1,105</u>
Beaverton	4.75m	39,762	119	\$678
Salem-Keizer	5.6m	39,846	140	\$680
Eugene	2.8m	15,915	176	\$766



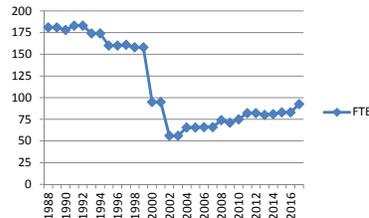
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## Recap of Facility Budget History

PPS Maintenance: Budget



PPS Maintenance: Full-time FTE's



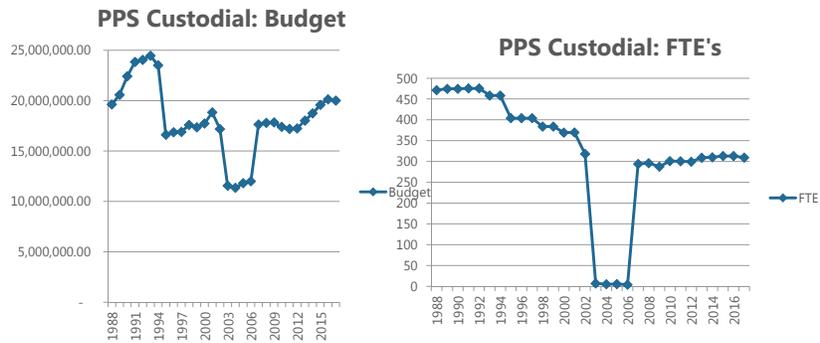
•Reduction in FTE from high (1992) to current: 91 FTE, or 49.7%

•Reduction in dollars from high (1992) to current: \$3.5m, or 25%, or 57% factoring in cumulative inflation.



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## Recap of Facility Budget History

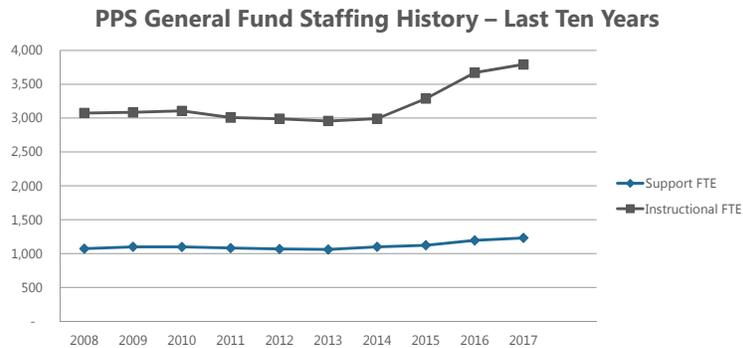


- Reduction in FTE from high (1993) to current: 166 FTE, or 35%
- Reduction in dollars from high (1993) to current: \$4.5m, or 18%, or 52% factoring in cumulative inflation.



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## Recap of Facility Budget History

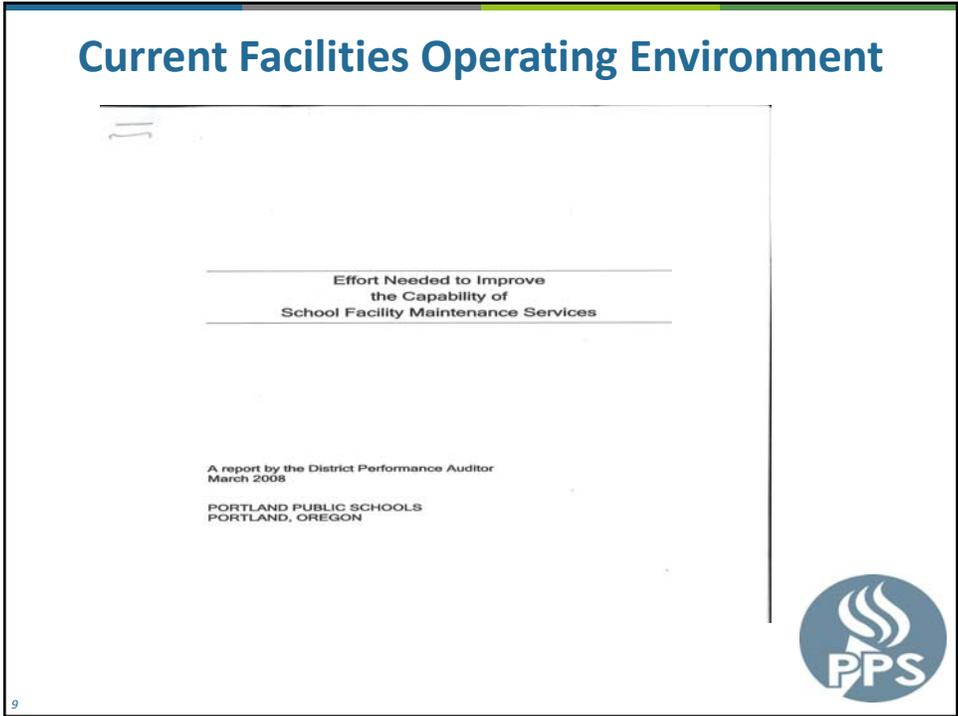


- Growth since 2014 in instructional FTE: 801, or 27%
- Growth since 2014 in support FTE: 132, or 12%



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# Current Facilities Operating Environment



# Current Facilities Operating Environment

## 2008 Performance Audit Conclusions:

The major challenges facing the maintenance program include:

- Significant workload demands in the form of old buildings that need a significant amount of repair, renovation, and replacement
- Limited physical and financial resources to address this workload demand
- A demoralized and dissatisfied workforce (focus in current year)
- Incomplete and inadequate maintenance management tools and practices to guide and support building maintenance efforts (focus in current year)

Facilities Maintenance Best Practices at PPS: Strengths and Weaknesses	
Best Practices in place:	Best Practices absent or inadequate:
+ Automated building inventory	- No preventative Maintenance
+ Work order tracking system	- Inadequate capital maintenance funding
+ Utility and energy cost controls	- No maintenance manual of policies and procedures
+ Customer feedback surveys	- Minimal professional development & training
+ Performance measures	- Lack of cost service informations
+ Standard purchase agreements	- Lack of maintenance performance standards

## Recap of Facility Revenue

### 1. Operating Budget - General Fund (almost exclusively)

1. Maintenance	\$10.5m (23%)
2. Custodial	\$20.0m (45%)
3. Utilities	\$10.9m (24%)
4. Planning / PM / warehouse / civic use of bldg. / Other	<u>\$3.7 (8%)</u>
5. Total	\$45.1m

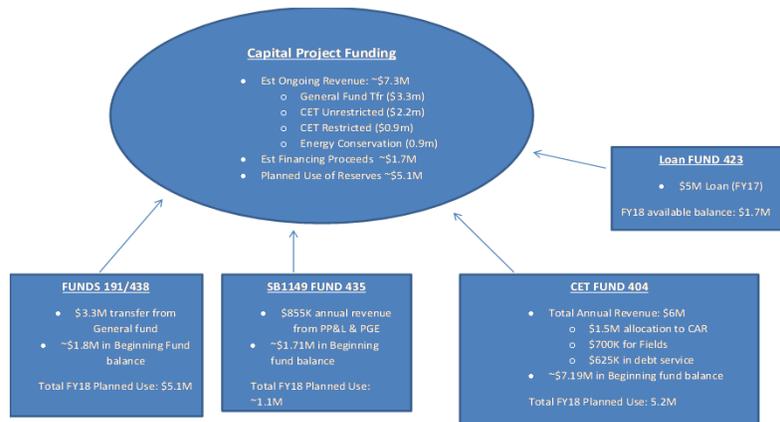
### 2. Capital Repairs / Budget

1. General Fund Transfer	\$3.3m (.6 of 1% GF)
2. Construction Excise Tax (outside of CAR fund)	\$3.2m
3. Construction Excise Tax (from CAR fund)	\$0.9m
4. SB 1149 / Energy Conservation	\$1.1m
5. Non Tax Supported Financing Proceeds	\$1.7m
6. Reserves (mostly capital and CET funds)	<u>\$3.9m</u>
7. Total	14.1m



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## Recap of Facility Capital Revenue

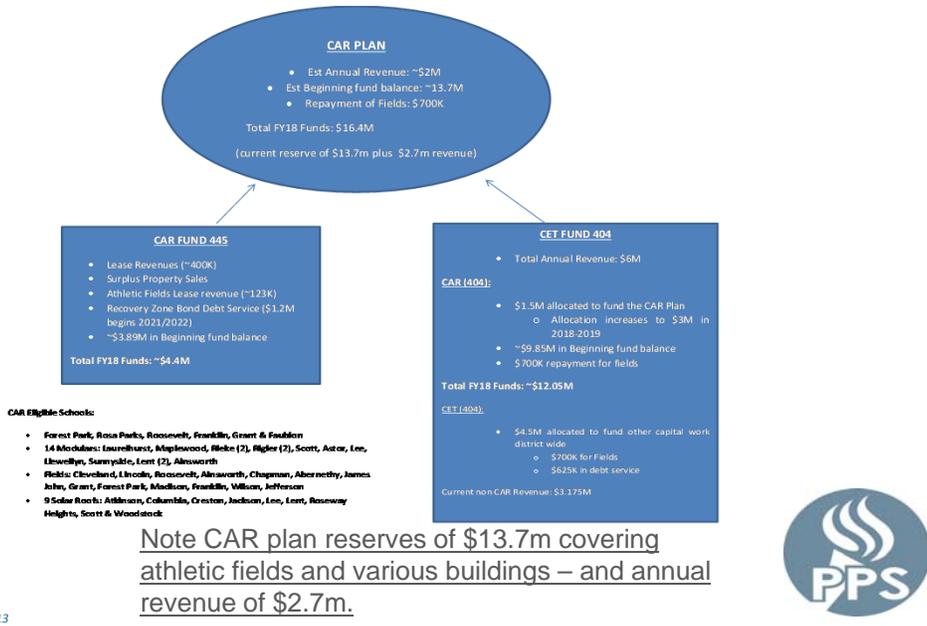


Note ongoing capital revenue of around \$7m split among general fund, construction excise tax and energy conservation.

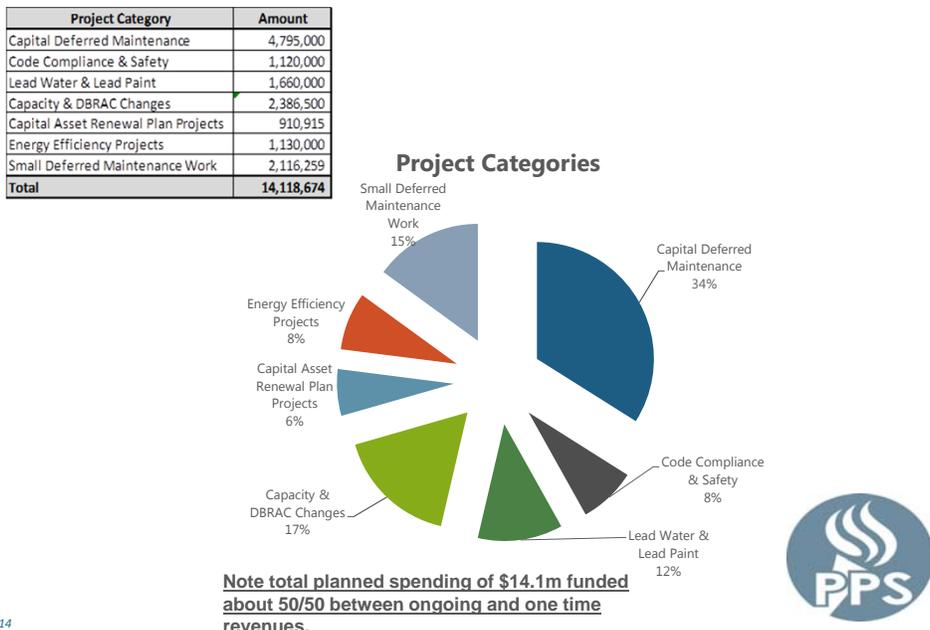


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## Recap of Facility CAR Plan Revenue



## Recap of Planned (non-bond) Capital Budget



## Recap of Planned (non-bond) Capital Budget

- Capital Budget Highlights:

- Drinking water fixture replacements at multiple schools
- Exterior painting at Astor, Atkinson, Hayhurst and Woodstock
- Roofing replacement at up to four schools (Rice, Lee, King and Tubman)
- Controls improvement at up to three schools (Marysville, George and Cleveland)
- Lighting retrofits / misc. energy conservation projects
- Cleveland field replacement
- Bleacher structural improvements at Jefferson, Marshall and Wilson
- Ockley Green improvements / capacity building
- Minor remodels at Cleveland, Maplewood, Chavez and Lewis
- Siting of two modular units potentially at Chavez and Bridger
- Water heater replacements
- Flooring replacement at Stephenson, Sitton and Beaumont
- ADA Plan update
- Placeholders for a myriad of other emergency repairs including radon mitigation, fire alarm upgrades, gym floor refinishing, wired glass replacement, condensate tanks, fencing, asphalt patching and striping, gutter repair, stage rigging, playground equipment replacement)



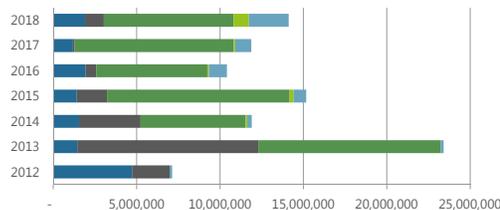
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## Recap of Planned (non-bond) Capital Budget

Year	Small Repairs	Energy Work	Capital Deferred	CAR Plan	Capacity Work	Total
2012	4,722,523	2,252,629	-	-	151,037	7,126,188
2013	1,442,842	10,854,179	10,948,057	-	159,793	23,404,871
2014	1,548,448	3,686,465	6,298,721	103,418	270,775	11,907,827
2015	1,413,093	1,810,877	10,955,182	248,034	739,926	15,167,110
2016	1,942,707	628,325	6,671,821	94,348	1,079,833	10,417,034
2017	1,181,642	102,800	9,541,727	80,782	965,612	11,872,563
2018	1,906,259	1,130,000	7,785,000	910,915	2,386,500	14,118,674

### Capital Project Expenditures

- Small Repairs
- Energy Work
- Capital Deferred Maintenance
- CAR Plan
- Capacity



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## Future Considerations

- Building needs will continue to increase along with age and use increasing pressure on an already overwhelmed workforce / system. Square feet added via high school modernizations also increases custodial workload. Current trend is likely not sustainable:
- **Actions that would help alleviate some pressure:**
  - Consolidation of existing facilities / offloading of surplus facilities
  - Reconfiguration of existing facilities via future modernizations
  - Additional maintenance, custodial and project management staff
  - Operations productivity improvements
  - Strong leadership and with it hopefully improved labor relations and oversight
  - Additional funding for capital improvements / building repairs via bonds or an increased allocation of existing operating revenues.
- **Manage enrollment pressures to maximum extent through boundary adjustments / DBRAC process vs. capital improvements.**
- **Maximize use of existing capital resources for maintenance.**
  - To extent additional capacity is needed at existing schools, fund through future bond request vs. existing capital resources.
  - Review use of construction excise tax and determine to what extent dedicating for new building use and repair is appropriate at the same time older buildings are in disrepair.



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## Thank You / Questions?

March, 2017



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Projects	FUND	Capital Deferred Maintenance	SB1149 (435)	Small Deferred Maintenance	Capacity & DBRAC	Code Compliance/Safety	Paint & Water	Capital Asset Renewal Projects	unfunded
Flooring; Stephenson, Sitton, Beaumont Café	404 (CET)	\$ 180,000							
Bleachers	404 (CET)	\$ 500,000							
Hot water Heaters \$20-30K each	404 (CET)	\$ 805,000							
Roofs: Rice, Lee, King, Tubman	404 (CET)	\$ 2,000,000							
Controls - Marysville; George; Cleveland	435/404	\$ 1,310,000	\$ 380,000						
Lighting Retrofits and Miscellaneous Energy Conservation Projects (Cleveland, Creston, Glencoe, Markham, Wilson, Gray, Ockley, Jefferson, Laurelhurst, Jackson; George, Marshall, Marysville)	435		\$ 750,000						
OCIP	438/191			\$ 5,000					
electrical load testing	438/191			\$ 5,000					
volunteer paint	438/191			\$ 5,000					
land use fees	438/191			\$ 15,000					
Facilities Permit Program	438/191			\$ 15,000					
Utility software contract	438/191			\$ 18,000					
ebuilder licenses	438/191			\$ 30,000					
bioswales maintenance	438/191			\$ 33,000					
IT and misc electrical infrastructure	438/191			\$ 50,000					
Fencing BUCKET	438/191			\$ 25,000					
Clarendon Water Tower	438/191			\$ 48,000					
Bridlemile portable demo	438/191			\$ 50,000					
Gutter cleaning work	438/191			\$ 50,000					
Playground Chips-digout/drainage BUCKET	438/191			\$ 50,000					
Water Heater Replacements	438/191			\$ 50,000					
King Gutter	438/191			\$ 100,000					
asphalt patching and striping	438/191			\$ 100,000					
Flooring BUCKET	438/191			\$ 100,000					
roof repairs BUCKET	438/191			\$ 100,000					
Access Control fixes BUCKET	438/191			\$ 100,000					
Additional Projects from FY17 to be completed over summer	438/191			\$ 147,704					
Misc Minor	438/191			\$ 250,000					
Condensate Tanks	438/191			\$ 272,000					
Multnomah County Capital Reserve (BESC eligible projects)	438/191			\$ 497,555					
FFE	438/191				\$ 35,000				
Moves Adds Changes	438/191				\$ 175,000				
Lincoln Conditional use/Facility changes	438/191				\$ 100,000				
Boundary Changes: Tubman & Roseway Heights	438/191				\$ 400,000				
Ockley Green	438/191				\$ 800,000				
2017 Hot spots (Cleveland, Maplewood, Chavez, Lewis)	438/191				\$ 421,500				
Standalone modulars x2 resite and reconstruct	404 (CET)				\$ 455,000				
Code Compliance	438/191					\$ 50,000			
fire Alarm upgrades	438/191					\$ 65,000			
fire alarm equipment	438/191					\$ 125,000			
Wired Glass phase 4	438/191					\$ 145,000			
wired glass phase 5	438/191					\$ 150,000			
Roof Access prevention Phase II	438/191					\$ 30,000			
Structural exploration Coal rooms	438/191					\$ 30,000			
ADA compliance BUCKET	438/191					\$ 50,000			
Playground Equipment BUCKET	438/191					\$ 50,000			
Stage Rigging BUCKET	438/191					\$ 50,000			

Projects	FUND	Capital Deferred Maintenance	SB1149 (435)	Small Deferred Maintenance	Capacity & DBRAC	Code Compliance/Safety	Paint & Water	Capital Asset Renewal Projects	unfunded
Radon Remediation (Lent)	438/191					\$ 50,000			
Fall Protection	438/191					\$ 100,000			
Gym Floors - BUCKET	438/191					\$ 100,000			
Lead Paint	438/191					\$ 125,000			
Lead in Water remediation projects	423						\$ 628,000		
Lead Paint remediation Projects	423						\$ 1,032,000		
Cleveland Field	404 (CAR)							\$ 850,000	
Rosa Parks Refinish 3' x 7' interior painted doors	404 (CAR)							\$ 6,017	
Rosa Parks Minor BUR membrane and flashing repairs (2% of roof area)	404 (CAR)							\$ 10,865	
Forest Park Boiler Refurbish	404 (CAR)							\$ 6,242	
Forest Park Refinish 3' x 7' interior painted doors	404 (CAR)							\$ 5,652	
Group 3 Modulares Refinish exterior concrete or wood steps and landing and minor repairs	404 (CAR)							\$ 3,819	
Group 2 Modulares Re-painting of the Exterior Doors	404 (CAR)							\$ 3,278	
Group 1 Modulares Minor BUR membrane and flashing repairs (2% of roof area)	404 (CAR)							\$ 1,929	
Rosa Parks Boiler Refurbish	404 (CAR)							\$ 12,859	
Rosa Parks Refinish metal hand rail	404 (CAR)							\$ 1,855	
Rosa Parks Refinish exterior concrete steps and landing	404 (CAR)							\$ 3,055	
Group 3 Modulares Re-painting of the Exterior Door	404 (CAR)							\$ 1,639	
Group 2 Modulares Minor BUR membrane and flashing repairs (2% of roof area)	404 (CAR)							\$ 2,314	
Group 1 Modulares Refinish exterior concrete or wood steps and landing and minor repairs	404 (CAR)							\$ 1,391	
Various Health and Safety per recent analysis									\$ 1,600,000,000
Beach Retaining Wall	Unfunded								\$ 50,000
BESC Cubicle reconfig and carpeting	Unfunded								\$ 50,000
BESC HVAC	Unfunded								\$ 75,000
BESC Windows	Unfunded								\$ 80,000
Catch Basins Replacement	Unfunded								\$ 100,000
HVAC Replacement	Unfunded								\$ 150,000
Vernon settling	Unfunded								\$ 150,000
Window Replacement	Unfunded								\$ 250,000
Controls V2-V3	Unfunded								\$ 250,000
Lent Structural	Unfunded								\$ 450,000
PISA	Unfunded								\$ 460,000
West Sylvan Fire Alarm	Unfunded								\$ 1,000,000
breakout of 10plex into 5 portables	Unfunded								\$ 1,674,000
Modulares reuse of 7 unit from 7 from Roosevelt	Unfunded								\$ 2,750,000
Smith Rebuild	Unfunded								\$ 2,800,000
Tubman slope stabilization/roof/msic	Unfunded								\$ 5,953,000
Athletics									\$ 4,000,000
<b>Total Project Costs</b>		\$ 4,795,000	\$ 1,130,000	\$ 2,116,259	\$ 2,386,500	\$ 1,120,000	\$ 1,660,000	\$ 910,915	\$ 1,620,242,000

Total Costs \$ 14,118,674

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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Other Matters Requiring Board Approval

5433      Amendment No. w to the 2016/17 Budget for School District No. 1J, Multnomah  
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Purchases, Bids, Contracts

The Interim Superintendent RECOMMENDS adoption of the following item:

Resolutions 5432

**RESOLUTION No. 5432**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
ECIFM Solutions, Inc.	03/22/2017 through 3/22/2022	Digital Resource DR 64301	Five-year IBM TRIRIGA license authorization to use IBM software on the TRIRIGA platform.  Hardware or Software maintenance and/or upgrades. PPS 47-0288(11)	\$247,518	C. Wilton Fund 101 Dept. 5592
Stoner Electric, Inc.	03/22/2017 through 10/31/2017	Construction Services C 64339	Wireless upgrade at Atkinson, Bridlemile, Peninsula, Rigler, and Stephenson.  ITB-C 2016-2202	\$187,098	C. Wilton Fund 205 Dept. 5581
e-Builder Inc.	4/1/2017 through 3/31/2018  Option to renew annually through 3/31/2024	Software and Related Services SW 64353	License subscription and managed services for the District’s capital program fiscal and project management software in support of bond programs.  Hardware or Software maintenance and/or upgrades. PPS 47-0288(11)	\$152,308  \$1,070,308 over the maximum contract term	J. Vincent Funds 451 & 191 Depts. 5511 & 5597 Projects DF120 & F0264
Cybersoft Technologies Inc	3/22/2017 through 6/30/2018  Option to renew annually through 06/30/2027	Software and Related Services SW 64326	PrimeroEdge School Nutrition Services Electronic Management System.  Maximum contract term through 6/30/2027. RFP 2016-2112	Original Term \$191,523  \$1,288,083 over the maximum contract term	Y. Awwad Fund 202 Dept. 5570

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

No New IGAs

**AMENDMENTS TO EXISTING CONTRACTS**

No New Amendments

Y. Awwad

Other Matters Requiring Board Approval

The Interim Superintendent RECOMMENDS adoption of the following item:

Numbers 5433

## **RESOLUTION No. 5433**

### Amendment No. 2 to the 2016/17 Budget for School District No. 1J, Multnomah County, Oregon

#### **RECITALS**

- A. On June 21, 2016 the Board of Education ("Board"), by way of Resolution No. 5290, voted to adopt an annual budget for the Fiscal Year 2016/17 as required under Local Budget Law.
- B. Board Policy 8.10.030-AD, "Budget Reallocations – Post Budget Adoption," establishes the guidelines to ensure consistent and detailed communication on fiscal issues between the Superintendent and the Board.
- C. Oregon Local Budget Law, ORS 294.471, allows budget changes after adoption under prescribed guidelines.
- D. On December 13, 2016 by way of resolution No. 5374, the Board voted to amend the annual budget for the Fiscal Year 2016/17.
- E. Amendment No. 1 moved Qualified Zone Academy Bond resources and requirements from Fund 438 to Fund 420, and updated the budget to include resources, requirements and debt service for a \$5M Full Faith and Credit Obligation and a \$10M Full Faith and Credit Obligation in Fund 420.
- F. This Amendment No. 2 revises beginning fund balances to reflect the FY 2015/16 financial statements of the District; adjusts program allocation for funds to more accurately reflect intended expenditures, adjusts appropriation levels as needed, makes corrections for technical errors that occurred during budget development, and adjusts revenues and resources for known or expected significant changes.
- G. This resolution is to enable the Board to approve Amendment No.2 to the annual budget for the Fiscal Year 2016/17, and is allowed under ORS 294.471 guidelines, which state that the budget may be amended at a regular meeting of the governing body.
- H. Expenditures in five funds (Fund 407 – IT System Project Fund, Fund 435 – Energy Efficient Schools Fund, Fund 438 – Facilities Capital Fund, Fund 450 - GO Bonds Fund and Fund 601 – Self-Insurance Fund) will be changed by more than 10% under this amendment. Local budget law requires a public hearing on these changes. A public hearing occurred prior to Board action.
- I. The Superintendent recommends approval of this resolution.

#### **RESOLUTION**

Having held a public hearing on this amendment as required under local budget law, the Board hereby amends budgeted expenditure appropriation levels as summarized by Fund and Appropriation Level in Attachment A for the fiscal year beginning July 1, 2016.

*Interim CFO/R. Dutcher*

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
Amendment 2 for the 2016/17 Budget  
Schedule of Changes in Appropriations and Other Balances

Fund		Current	Change	Amended
General Fund	100s	\$ 592,600,180	\$ 12,304,981	\$ 604,905,161
Special Revenue	200s	53,512,580	2,936,955	56,449,535
Debt Service	300s	99,560,532	(320,098)	99,240,434
Capital Projects	400s	334,297,166	(23,963,761)	310,333,405
Internal Service	600s	7,174,600	935,485	8,110,085

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 101 - General Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
Resources				
Beginning Fund Balance	\$ 25,719,308	\$ 25,719,308	\$ 12,304,981	\$ 38,024,289
Local Sources	330,962,980	330,962,980	-	330,962,980
Intermediate Sources	13,021,202	13,021,202	-	13,021,202
State Sources	222,796,690	222,796,690	-	222,796,690
Federal Sources	-	-	-	-
Other Sources	100,000	100,000	-	100,000
<b>Total</b>	<b>592,600,180</b>	<b>592,600,180</b>	<b>12,304,981</b>	<b>604,905,161</b>

Requirements				
Instruction	332,299,184	332,299,184	(212,741)	332,086,443
Support Services	237,833,986	237,833,986	1,444,130	239,278,116
Enterprise & Community Services	1,812,588	1,812,588	126,200	1,938,788
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	5,420,705	5,520,705	10,435,732	15,956,437
Contingency	15,233,717	15,133,717	511,660	15,645,377
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>592,600,180</b>	<b>592,600,180</b>	<b>12,304,981</b>	<b>604,905,161</b>

Fund 201 - Student Body Activity Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
Resources				
Beginning Fund Balance	4,021,725	4,021,725	574,244	4,595,969
Local Sources	-	-	-	-
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	8,500,000	8,500,000	-	8,500,000
<b>Total</b>	<b>12,521,725</b>	<b>12,521,725</b>	<b>574,244</b>	<b>13,095,969</b>

Requirements				
Instruction	8,500,000	8,500,000	500,000	9,000,000
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	-	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	4,021,725	4,021,725	74,244	4,095,969
<b>Total</b>	<b>12,521,725</b>	<b>12,521,725</b>	<b>574,244</b>	<b>13,095,969</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 202 - Cafeteria Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
Resources				
Beginning Fund Balance	5,198,838	5,198,838	2,305,043	7,503,881
Local Sources	3,573,995	3,573,995	-	3,573,995
Intermediate Sources	-	-	-	-
State Sources	246,972	246,972	-	246,972
Federal Sources	15,282,751	15,282,751	-	15,282,751
Other Sources	-	-	-	-
<b>Total</b>	<b>24,302,556</b>	<b>24,302,556</b>	<b>2,305,043</b>	<b>26,607,599</b>

Requirements				
Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	21,114,570	21,114,570	-	21,114,570
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	-	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	3,187,986	3,187,986	2,305,043	5,493,029
<b>Total</b>	<b>24,302,556</b>	<b>24,302,556</b>	<b>2,305,043</b>	<b>26,607,599</b>

Fund 225 - PERS Rate Stabilization Reserve Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
Resources				
Beginning Fund Balance	16,338,514	16,338,514	57,668	16,396,182
Local Sources	349,785	349,785	-	349,785
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>16,688,299</b>	<b>16,688,299</b>	<b>57,668</b>	<b>16,745,967</b>

Requirements				
Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	-	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	16,688,299	16,688,299	57,668	16,745,967
<b>Total</b>	<b>16,688,299</b>	<b>16,688,299</b>	<b>57,668</b>	<b>16,745,967</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 307 - IT Projects Debt Service Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	-	-	-	-
Local Sources	-	-	-	-
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	2,707,434	2,707,434	-	2,707,434
<b>Total</b>	<b>2,707,434</b>	<b>2,707,434</b>	<b>-</b>	<b>2,707,434</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	2,707,434	2,707,434	-	2,707,434
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>2,707,434</b>	<b>2,707,434</b>	<b>-</b>	<b>2,707,434</b>

Fund 308 - PERS UAL Debt Service Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	1,533,247	1,533,247	(1,529,267)	3,980
Local Sources	165,000	165,000	-	165,000
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	43,969,327	43,969,327	-	43,969,327
<b>Total</b>	<b>45,667,574</b>	<b>45,667,574</b>	<b>(1,529,267)</b>	<b>44,138,307</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	44,134,327	44,134,327	-	44,134,327
Contingency	-	-	-	-
Ending Fund Balance	1,533,247	1,533,247	(1,529,267)	3,980
<b>Total</b>	<b>45,667,574</b>	<b>45,667,574</b>	<b>(1,529,267)</b>	<b>44,138,307</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 320 - Full Faith and Credit Debt Service Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	-	-	-	-
Local Sources	-	-	-	-
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	136,894	136,894	-	136,894
Other Sources	1,130,032	1,330,032	(100,000)	1,230,032
<b>Total</b>	<b>1,266,926</b>	<b>1,466,926</b>	<b>(100,000)</b>	<b>1,366,926</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	1,266,926	1,466,926	(100,000)	1,366,926
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>1,266,926</b>	<b>1,466,926</b>	<b>(100,000)</b>	<b>1,366,926</b>

Fund 338 - Facilities Capital Debt Service Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	-	-	-	-
Local Sources	-	-	-	-
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	323,530	-	-	-
<b>Total</b>	<b>323,530</b>	<b>-</b>	<b>-</b>	<b>-</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	323,530	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>323,530</b>	<b>-</b>	<b>-</b>	<b>-</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 350 - GO Bonds Debt Service Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	1,389,148	1,389,148	1,309,169	2,698,317
Local Sources	48,329,450	48,329,450	-	48,329,450
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>49,718,598</b>	<b>49,718,598</b>	<b>1,309,169</b>	<b>51,027,767</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	48,739,450	48,739,450	-	48,739,450
Contingency	-	-	-	-
Ending Fund Balance	979,148	979,148	1,309,169	2,288,317
<b>Total</b>	<b>49,718,598</b>	<b>49,718,598</b>	<b>1,309,169</b>	<b>51,027,767</b>

Fund 404 - Construction Excise Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	15,372,873	15,372,873	651,017	16,023,890
Local Sources	6,003,400	6,003,400	-	6,003,400
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>21,376,273</b>	<b>21,376,273</b>	<b>651,017</b>	<b>22,027,290</b>

Requirements

Instruction	-	-	-	-
Support Services	-	10,000	-	10,000
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	21,052,743	21,016,273	651,017	21,667,290
Debt Service & Transfers Out	323,530	350,000	-	350,000
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>21,376,273</b>	<b>21,376,273</b>	<b>651,017</b>	<b>22,027,290</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 407 - IT System Project Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	1,237,322	1,237,322	289,724	1,527,046
Local Sources	500	500	13,750	14,250
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	230,000	230,000	135,732	365,732
<b>Total</b>	<b>1,467,822</b>	<b>1,467,822</b>	<b>439,206</b>	<b>1,907,028</b>

Requirements

Instruction	-	-	-	-
Support Services	1,416,925	1,416,925	425,456	1,842,381
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	-	-	-	-
Contingency	50,897	50,897	13,750	64,647
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>1,467,822</b>	<b>1,467,822</b>	<b>439,206</b>	<b>1,907,028</b>

Fund 420 - Full Faith & Credit Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	-	-	-	-
Local Sources	-	-	-	-
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	19,300,000	-	19,300,000
<b>Total</b>	<b>-</b>	<b>19,300,000</b>	<b>-</b>	<b>19,300,000</b>

Requirements

Instruction	-	-	-	-
Support Services	-	7,600,000	-	7,600,000
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	11,700,000	-	11,700,000
Debt Service & Transfers Out	-	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>-</b>	<b>19,300,000</b>	<b>-</b>	<b>19,300,000</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 435 - Energy Efficient Schools Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	827,938	827,938	195,835	1,023,773
Local Sources	857,500	857,500	-	857,500
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>1,685,438</b>	<b>1,685,438</b>	<b>195,835</b>	<b>1,881,273</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	1,685,438	1,685,438	195,835	1,881,273
Debt Service & Transfers Out	-	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>1,685,438</b>	<b>1,685,438</b>	<b>195,835</b>	<b>1,881,273</b>

Fund 438 - Facilities Capital Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	3,504,897	3,504,897	458,949	3,963,846
Local Sources	3,000	3,000	-	3,000
Intermediate Sources	-	-	-	-
State Sources	-	-	1,340,000	1,340,000
Federal Sources	-	-	-	-
Other Sources	6,853,239	1,353,239	300,000	1,653,239
<b>Total</b>	<b>10,361,136</b>	<b>4,861,136</b>	<b>2,098,949</b>	<b>6,960,085</b>

Requirements

Instruction	-	-	-	-
Support Services	4,500	4,500	-	4,500
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	10,332,480	4,832,480	2,098,949	6,931,429
Debt Service & Transfers Out	-	-	-	-
Contingency	24,156	24,156	-	24,156
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>10,361,136</b>	<b>4,861,136</b>	<b>2,098,949</b>	<b>6,960,085</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 445 - Capital Asset Renewal Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	3,508,752	3,508,752	2,947	3,511,699
Local Sources	277,000	277,000	-	277,000
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>3,785,752</b>	<b>3,785,752</b>	<b>2,947</b>	<b>3,788,699</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	3,785,752	3,785,752	2,947	3,788,699
Debt Service & Transfers Out	-	-	-	-
Contingency	-	-	-	-
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>3,785,752</b>	<b>3,785,752</b>	<b>2,947</b>	<b>3,788,699</b>

Fund 450 - GO Bonds Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	269,720,214	269,720,214	(27,466,968)	242,253,246
Local Sources	927,000	927,000	-	927,000
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>270,647,214</b>	<b>270,647,214</b>	<b>(27,466,968)</b>	<b>243,180,246</b>

Requirements

Instruction	-	-	-	-
Support Services	1,227,288	1,227,288	-	1,227,288
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	216,791,625	216,791,625	(1,302,247)	215,489,378
Debt Service & Transfers Out	-	-	-	-
Contingency	52,628,301	52,628,301	(26,164,721)	26,463,580
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>270,647,214</b>	<b>270,647,214</b>	<b>(27,466,968)</b>	<b>243,180,246</b>

ATTACHMENT "A" TO RESOLUTION No. \_\_\_\_  
 Amendment 2 for the 2016/17 Budget  
 Schedule of Changes in Appropriations and Other Balances

Fund 470 - Partnership Funds	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	3,406	3,406	115,253	118,659
Local Sources	11,170,125	11,170,125	-	11,170,125
Intermediate Sources	-	-	-	-
State Sources	-	-	-	-
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>11,173,531</b>	<b>11,173,531</b>	<b>115,253</b>	<b>11,288,784</b>

Requirements

Instruction	-	-	-	-
Support Services	-	-	-	-
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	11,170,125	11,170,125	115,253	11,285,378
Debt Service & Transfers Out	-	-	-	-
Contingency	3,406	3,406	-	3,406
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>11,173,531</b>	<b>11,173,531</b>	<b>115,253</b>	<b>11,288,784</b>

Fund 601 - Self Insurance Fund	Adopted Budget	Amendment #1	Change Amount	Amendment #2
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Resources

Beginning Fund Balance	3,380,000	3,380,000	935,485	4,315,485
Local Sources	3,544,600	3,544,600	-	3,544,600
Intermediate Sources	-	-	-	-
State Sources	250,000	250,000	-	250,000
Federal Sources	-	-	-	-
Other Sources	-	-	-	-
<b>Total</b>	<b>7,174,600</b>	<b>7,174,600</b>	<b>935,485</b>	<b>8,110,085</b>

Requirements

Instruction	-	-	-	-
Support Services	3,797,289	3,797,289	-	3,797,289
Enterprise & Community Services	-	-	-	-
Facilities Acquisition & Construction	-	-	-	-
Debt Service & Transfers Out	-	-	-	-
Contingency	3,377,311	3,377,311	935,485	4,312,796
Ending Fund Balance	-	-	-	-
<b>Total</b>	<b>\$ 7,174,600</b>	<b>\$ 7,174,600</b>	<b>\$ 935,485</b>	<b>\$ 8,110,085</b>